



ORGANOGRAM OF MURAZAR COLLEGE

REGULATORY BODIES

Academic
Gauhati University
GUCCOE
KKHSOU & NOIS

Statutory
DHE
UGC

Finance
Govt. of Assam
UGC
RUSA
OTHERS

Benchmarking
NAAC

GOVERNING BODY

PRINCIPAL

ACADEMIC
MANAGEMENT

Academic I/C
HOD'S
Coordinators

FINANCIAL
MANAGEMENT

RUSA Committee
Budget Committee
Finance Committee
Internal Audit
Govt. Audit

ENVIRONMENT
MANAGEMENT

Anti-Ragging Committee
Discipline Committee
Grievance & Redressal
Committee, OBC &
Minority cell, IT Cell

PHYSICAL RESOURCE
MANAGEMENT

Construction Committee
Library Committee
RUSA Committee
Purchasing Committee

ACADEMIC RESEARCH AND
EXTENSION

Research and Development
Cell
Web Site Committee
Others

INTERNAL QUALITY ASSURANCE CELL

CURRICULAR

Academic
Planning and
Monitoring
Committee

CO-CURRICULAR

Cultural Committee
Sports Committee

EMPLOYEE SUPPORT

Credit & Thrift Society

STUDENT SUPPORT

Career Counseling Cell
Add. On Courses
Monitoring & Stress Management
Cell
Student Union Body (MCSU)

EXTENSION ACTIVITIES

Community Sensation
Service
Collaborative Programme

WOMEN'S CELL

NSS
ALUMONI
ASSOCIATION

TEACHER
STUDENT
PARENTS

FEEDBACK

ALUMONI
ASSOCIATION
SSS

STUDENT'S UNION
TEACHER'S UNIT
NON TEACHING UNIT


Principal
MURAZAR COLLEGE
P.O. Murazar
Hojai (Assam)

Principal
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Hojai (Assam)



Annual Report on Awareness Drive on Disciplinary Code of Conduct

Session-2021-22

Organizer: Discipline Committee

Date. 12/10/2022

Objective: To aware students of college discipline and expected behavioral codes of conduct.

Outcome: Students will be aware of must follow codes of conduct on campus and will be able to cherish a disciplined life beyond campus.

Number of students participated in the programme: 28

A Brief Summary of the Awareness Drive

Discipline Committee of Murazar College, Murazar Hojai, Assam conducted an awareness drive on 12th October 2022 at the college premises in order to aware the new-comer students of college about discipline and expected "behavioral codes of conduct on campus. The drive was carried to facilitate the students achieve their learning goal and build strong moral character for overall development. In the programme Mr. Nozmul Hoque, Asst. Prof. Dept. of Education welcomed the gathering. Some other faculty members delivered lectures on maintaining discipline in the college campus. Then Mr. Faizul Islam Chowdhury, Asstt. Prof. Dept. of Education delivered the concluding speech urging the students on the importance and necessities of maintaining discipline in every sphere of life.



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Annual Report on Awareness Discipline and Rule Regulations
Session-2022-23

Organizer: Discipline Committee & IQAC Murazar College

Date. 22/08/2023

Venue: Murazar College

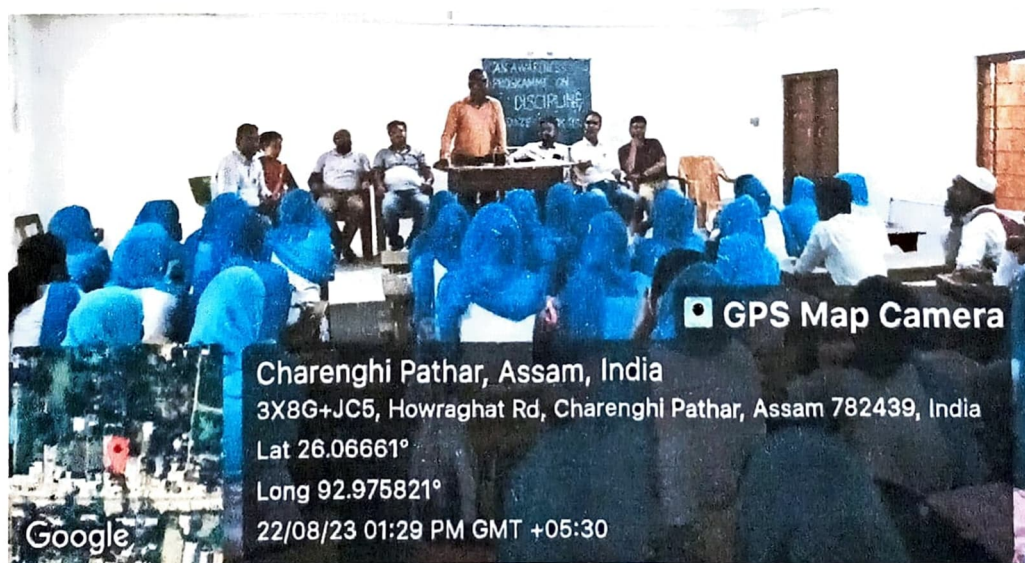
Time: 1:00 PM

Objective: To aware students of college discipline and expected behavioral codes of conduct.

Outcome: Students will be aware of must follow codes of conduct on campus and will be able to cherish a disciplined life beyond campus.

A Brief Summary of the Awareness Drive

An awareness programme on Discipline and rule of regulations of Murazar College organized by IQAC Murazar College on dated 22nd August 2023. In this awareness programme Mr. Nozmul Hoque IQAC Coordinator explained the rule and regulations of the college to must follow to the every students. He also explained that students must not do anything inside or outside the college that will in any way interfere with it orderly administration and discipline. Total number of the students were present 50.



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Report on

Awareness Programme on Anti-Ragging and other harmful activities

Date: 22.09.2022

Time 11:00am

Venue: Murazar College, Hall No.2

Org. by: Anti Ragging Committee, Murazar College

The Anti Ragging Committee organize an Awareness Programme on Anti-Ragging and other harmful activities on the College Hall No. 2 on 22.09.2022. Principal Dr. Sayed Ahmed Ali inaugurated the Programme and gave a welcome address regarding the topic. Mr. Altaf Hussain, Asst. Prof. Dept of Political Science gave valuable lecture on anti ragging and explained to students about its adverse impacts on the standard of higher education. Dr. Badrul Alam Chowdhury, Asst. Prof. Dept of Education also gave important speech on the topic and mentioned the serious mental health issues that many a time lead to suicide issues. Mr. Oliur Rahman Patowary, Asst. Prof. Dept of History also gave speeches on the harmful activities of ragging. More than 30 students actively participated in that programme and lastly the convener Mahbubar Rahman of Dept. of English gave vote of thanks to declare the end of the programme.



SAW
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Annual Report Regarding Awareness Drive on Anti-Ragging

Date. 07/08/2023

Organizer: Anti-Ragging Cell

Objective: To Aware students about the ill effects of Ragging in College Campus and sensitizes the students on making the state a ragging free one.

Out Come: Students will be aware of contributing towards making the region a ragging free one by abstaining themselves from involvement in ragging in the campus.

Number of Students participated in the programme : 23

A brief Summary Of The Awareness Drive

Anti-Ragging Cell of Murazar College, Murazar, Hojai, Assam conducted an awareness drive on Anti-Ragging 7th August 2023 at the college premises in order to aware the new comer students about bad effects of ragging in the campus. The drive was carried out to sensitize the students on necessity of making the college a ragging free zone to create an ideal learning environment and integrity among all stakeholders. In the programme Dr. Shahidul Islam, Asstt. Prof. Dept. of Economics welcomed the gathering and highlighted on the necessity of making the campus a ragging free zone. Some other faculty members such as Shariful Islam, Mr. Faizul Islam delivered lecture awaring students on the importance of ragging free atmosphere. At last Mahbubar Rahman, Chairmen of the committee thanks the students as well as the faculty members for attending the awareness drive and making it a grand success.



Signature
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Annual Report on Internal Complaints Committee
Session 2022-23

A Gender sensitization programme was held on 18th September 2023

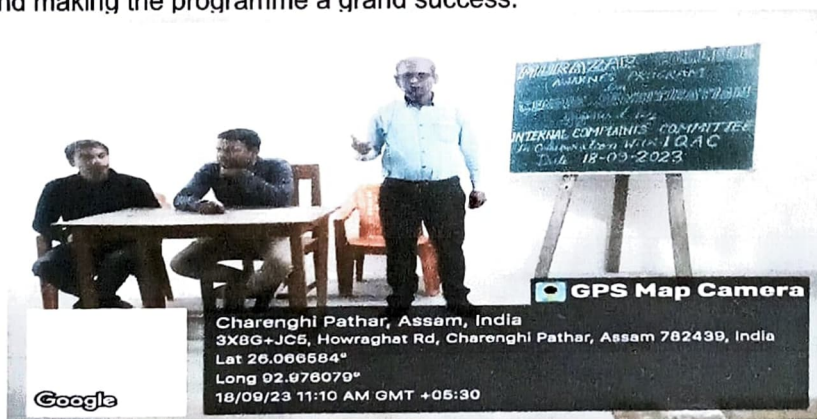
Organiser: Internal Complaints Committee and IQAC of Murazar College, Murazar, Hojai, Assam.

Objective of the programme: To sensitize the students about the impact of sexual harassment and to prevent the happening of any such harassment.

Outcome of the programme: The students are expected to behave sensibly in the college campus as well as in the society.

Brief Report of the programme:

A Gender sensitization programme was organized for the new comer students on 18th September 2023 at Murazar College. The programme was conducted by the Internal Complaint Committee and IQAC of Murazar College. The motto of the programme was to sensitize the new students about the bad effects of sexual harassment and to prevent the happening of any such type of harassment. In the programme Mr. Mahbubar Rahman, Asst. Prof, Dept of English a member of the committee delivered speech on the ill effects of Gender Issue related misbehavior. Then, Mr. Nozmul Hoque, IQAC Coordinator in his speech urges the students to refrain themselves in such type of misbehavior for better academic atmosphere of the college. At last Mr. Afzal Hussain, Asst. Prof. Dept of Political Science thanked the staffs and the students for attending and making the programme a grand success.



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Mechanism for Online and Offline submission of Complain to redress the grievances of students:

(1) Image of students' Grievance Google Form.



1FAIpQLScIVGr_IsUI9TOMfa9b7ItTpjqs7td0iu4kEtbxzqo7HrnV-Q/viewform

Students' Grievance Form (Murazar College)

Dear students, you can raise your problem related to academic issues that you are facing within the college campus. Please feel free to write everything in details. Your all personal details will be kept confidential

moniruj786@gmail.com [Switch account](#)

Not shared

* Indicates required question

Name *

Your answer

Email *

Your answer

Phone No *

Your answer

Semester

Choose

Roll No

Your answer

Gender

Choose

Roll No

Your answer

Gender

Choose

Write Your Problems in details

Your answer

Submit [Clear form](#)

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Google Forms


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2. Offline Suggestion Box



Department Level

A student dissatisfied in any case can raise grievance to the concerned HOD.

College Level

College has a online / offline grievance forms in its website. The Grievance Redressal Cell functions as mechanism to meet up the grievances of the students. It has suggestion Box to drop complains. It checks time to time for taking actions to redress.

University Level

Guahati University has a common online grievance form for students to raise issues regarding external examinations. The students have reevaluation facility of answer scripts, apply through RTI and demand a photo copy of their answer scripts. Thus the college gives all the best possible efforts to redress the grievances.


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ANTI-RAGGING CELL

Anti-Ragging Cell is one of the important part of Educational Institution's mechanism. As per the guidelines of UGC under the Act of 1956, which is modified as UGC regulations on curbing the menace of Ragging in higher Educational Institutions, 2009, establishment of Anti-Ragging Cell is compulsory.

Objectives of Anti Ragging Committee

Anti-Ragging Committee will be the supervisory and advisory committee in preserving a Culture of Ragging Free Environment in the college Campus. The main objectives of this cell are as follows:

1. To aware the students of dehumanizing effect of ragging inherent in its perversity.
2. To keep a continuous watch and vigil over ragging so as to prevent its occurrence and recurrence.
3. To promptly and stringently deal with the incidents of ragging brought to our notice.
4. To generate an atmosphere of discipline by sending a clear message that no act of ragging shall be tolerated and any act of ragging shall not go unnoticed and unpunished.

As per the order of Supreme Court of India and subsequent Notification from University Grants Commission (UGC), ragging constitutes one or more of any intention by any student or group of students on:

1. Any act of Indiscipline, Teasing or Handling with Rudeness.
2. Any act that Prevents, Disrupts the Regular Academic Activity.
3. Any activity which is likely to cause Annoyance, hardship, Psychological Harm or creates Fear or Apprehension.
4. Any Act of Financial Extortion or Forceful Expenditure.
5. Any Act of Physical Abuse causing Assault, Harm or danger to Health.
6. Any Act of abuse by spoken words, emails, SMS or public insult etc.
7. Any Act of injury or infringement of the fundamental right to the human dignity


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8. Any Act of Wrongful Confinement, Kidnapping, molesting or committing unnatural offences, use of criminal forces, trespass or intimidation.

9. Any unlawful assembly or conspiracy to ragging.

Punishment to those found guilty

Any student or group of students found guilty of ragging in the campus or even outside the campus shall be liable to one or more of the following punishments.

1. Debarring from appearing in any sessional test / University Examination
2. Suspension from attending classes and academic privileges
3. Withdrawing scholarships and other benefits
4. Suspension from the college
5. Cancellation of the admission
6. Withholding the results.

A handwritten signature in blue ink, appearing to be "DAN" with a long horizontal stroke extending to the right.

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Transparent mechanism for timely redressal of students grievances including sexual harassment and ragging cases of GRC.

Grievances Redressal Cell

Introduction:

The grievance Redressal cell aims to look into the complaint lodged by any student and redress it as per requirement. The student can state their grievance regarding any academic and non academic matter within the campus through the online or offline via complaint box. The institution aims at solving the grievances of the students within stipulated time.

Objectives:

The grievance redressal cell has been developed to settle the grievances of the students and other stakeholders within a reasonable time period for further strengthening the bond of the students with the institution by providing them with all kinds of facilities to a satisfaction level for maintaining a convenient ambience of academic teaching and learning.

Mechanism of the function of GRC:-

- (i) The GRC shall consider only individual grievances of specific nature of students and staffs.
- (ii) The GRC shall not consider any grievance of collective nature raised collectively by more than one employee.
- (iii) On receiving the complaint, the committee will decide the merit of case regarding scope of further discussion, investigation and act promptly.
- (iv) The GRC shall consider redressing of grievances within within a reasonable time.
- (v) The cell will give report to the authority about the cases attended to and seek guidance from the higher authority if required.

4. Procedure for lodging complaint:

- I. The students can lodge their grievance through online mechanism in the link provided below:
- II. <https://forms.gle/2Ge4rYMVN2nb7hQr7> for lodging grievance.
- III. GRC will act upon those cases which have been forwarded along with necessary documents.
- IV. The students may feel free to drop the writing of the grievance in the complaint box.
- V. The students are also advised to lodge any complain to the principal of the college.

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Internal Complaints committee

The Internal Complaint Committee (ICC) has been formed strictly in accordance with Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 (No.14 of 2013). The committee addresses any complaints made by the students and staff members related to gender inequality or sexual harassment. The committee mostly accepts the complaints from the victim in written mode and keeps it confidential so that the victim in no way gets influenced to withdraw the complaints under the pressure of the offender(s). Any case of sexual harassment or assault in any forms is dealt strictly by the committee. The ICC addresses the issues on emergency basis and takes prompt action. Thus due to this quick redressal system the students and staff feels completely safe within the campus.

THE OBJECTIVE OF THE INTERNAL COMPLAINT COMMITTEE:

- To promote awareness about sexual harassment through educational initiatives those encourages and foster a respectful and safe campus environment
- To provide a neutral, confidential and supportive environment for victims of sexual abused (if any)
- To deal with cases of discrimination and sexual harassment against women, in a time bound manner, aiming at ensuring support services to the victimized and termination of the harassment
- To recommend appropriate punitive action against the guilty party
- To provide information regarding counselling hand support services on our campus.
- To attain zero tolerance policy on sexual harassment

THE RESPONSIBILITY OF THE INTERNAL COMPLAINT COMMITTEE:

- The complaint will have to submit an application duly signed, addressing to the Convener of the Committee.
- A meeting will be called immediately where the members of the Committee will discuss the complaint.
- If the case comes under the purview of the committee, an enquiry committee will be set up.
- The Committee will submit a report to the Principal and also recommend the nature of action to be taken after discussion with the Principal.

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Office of the Principal
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Estd. 1989

Permanently affiliated to Gauhati University, Guwahati

Dr. Sayed Ahammed Ali, M.A., Ph.D.

Principal, Murazar College

☎ 03674-267911. 9577774252

Email: principalmurazarcollege@gmail.com
murazarcollege@gmail.com

Ref. No.



Date : 13/04/22

Grievance & Redressal Committee

The objective of the cell addresses all types of grievances and malpractices received for all the stakeholders of the college.

Encouraging the Students to express their grievances / problems freely and frankly, without any fear of being victimized.

Functions :-

- To accept written grievances from students and staff related to the system.
- To create and implement a mechanism to handle the reported grievances.
- To forward the findings to the Management if necessary for further action.
- To listen, record and scrutinize the grievances submitted to them by the Staff and Students and take necessary steps immediately.

Grievance & Redressal Cell for the session 2022-23 are as follows:

- | | |
|--------------------------|-----------|
| 1. Dr. Sayed Ahammed Ali | :Chairman |
| 2. Nizam Uddin | :Convener |
| 3. Afzal Hussain | :Member |
| 4. Sunita Bordoloi | :Member |


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ANTI-RAGGING CELL

Anti-Ragging Cell is one of the important part of Educational Institution's mechanism. As per the guidelines of UGC under the Act of 1956, which is modified as UGC regulations on curbing the menace of Ragging in higher Educational Institutions, 2009, establishment of Anti-Ragging Cell is compulsory.

Objectives of Anti Ragging Committee

Anti-Ragging Committee will be the supervisory and advisory committee in preserving a Culture of Ragging Free Environment in the college Campus. The main objectives of this cell are as follows:

1. To aware the students of dehumanizing effect of ragging inherent in its perversity.
2. To keep a continuous watch and vigil over ragging so as to prevent its occurrence and recurrence.
3. To promptly and stringently deal with the incidents of ragging brought to our notice.
4. To generate an atmosphere of discipline by sending a clear message that no act of ragging shall be tolerated and any act of ragging shall not go unnoticed and unpunished.

As per the order of Supreme Court of India and subsequent Notification from University Grants Commission (UGC), ragging constitutes one or more of any intention by any student or group of students on:

1. Any act of Indiscipline, Teasing or Handling with Rudeness.
2. Any act that Prevents, Disrupts the Regular Academic Activity.
3. Any activity which is likely to cause Annoyance, hardship, Psychological Harm or creates Fear or Apprehension.
4. Any Act of Financial Extortion or Forceful Expenditure.
5. Any Act of Physical Abuse causing Assault, Harm or danger to Health.
6. Any Act of abuse by spoken words, emails, SMS or public insult etc.
7. Any Act of injury or infringement of the fundamental right to the human dignity.
8. Any Act of Wrongful Confinement, Kidnapping, molesting or committing unnatural offences, use of criminal forces, trespass or intimidation.
9. Any unlawful assembly or conspiracy to ragging.

Punishment to those found guilty

Any student or group of students found guilty of ragging in the campus or even outside the campus shall be liable to one or more of the following punishments

1. Debarring from appearing in any sessional test / University Examination
2. Suspension from attending classes and academic privileges
3. Withdrawing scholarships and other benefits
4. Suspension from the college
5. Cancellation of the admission
6. Withholding the results.


02/08/2023
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Anti-Ragging Committee

Sl.No	Position	Details
1	Chairperson	Dr.Sayed Ahammed Ali, Principal, Murazar College
2	Member Secy.	Mahbubar Rahman, Asst. Professor, Dept. of English, Murazar College
3	Member	1.Mr. Nizam Uddin, Asst. Professor, HoD-Dept.of History, Murazar College 2.Ms. Sunita Bordoloi, Asst. Professor, Dept. of Assamese, Murazar College 3.Dr. Badrul Alam Chowdhury, Asst. Professor, HoD -Dept. of Education, Murazar College

Notifications:

1. UGC Notification on Revised Procedure for students to file Online Anti Ragging
2. <https://antiragging.in>


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Principal, Murazar College

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murazarcollege@gmail.com

Ref. No.



Date : 07-06-2023

Internal Complain Committee

Functions :-

- To deal of the issue of gender based violence and to conduct gender sanitization programme.
- To deal as per rules and regulations of UGC (Prevention, Prohibition and Redressal of sexual harassmet of women employees and students in higher educational institutions) regulation – 2015.

Internal Complain Committee for the session 2022-2023 is as follows :-

- | | |
|-------------------------------------|-----------|
| 1. Dr. Sayed Ahammed Ali(principal) | :Chairman |
| 2. Nozmul Hoque (IQAC) | :Convener |
| 3. Dr. Abdus Sattar | :Member |
| 4. Mahbubur Rahman | : Member |
| 5. Afzal Hussain | : Member |


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Ref. No.



Date : 07/06/23

Discipline Maintenance Committee

Discipline Maintenance Committee monitors the code of conduct of the college.
It promotes and encourages good behavior among the students and staff.

Functions :-

- * To look after the student's discipline, college uniform, rules and regulations of the college.
- * To adopt measures to prevent indiscipline.
- * To take action if and when required against the cases of indiscipline.

Discipline Maintenance Committee for the session 2022-23 are as follows :-

- | | |
|--------------------------|-----------|
| 1. Dr. Sayed Ahammed Ali | :Chairman |
| 2. Nizam Uddin | :Convener |
| 3. Afzal Hussain | :Member |
| 4. Sunita Bordoloi | :Member |


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Exclusive Long Book

Anti-Ragging Committee
Mukazar college.



Notice

Date - 17-09-2022

All the members of the Anti-Regging cell are requested to attend the meeting on 19/09/2022 at 2.30 PM for discuss regarding the awareness programme on anti regging.

[Signature]

Convener/chairman

Signature of the Members:

1. Mosiur Rahman
2. Dr. Badrul Alam Chowdhury
3. Nazimuddin
4. Jamal Ahmed.

[Signature]

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Meeting of the Anti-Ragging Committee.

Date - 19/09/2022

Time: 3:30 PM.

Venue: Teacher's Common Room.



The meeting is presided over by the chairman with following agendas -

1. Taking Seat of the chairman.
2. Purpose of the meeting.
3. To discuss an awareness programme on Anti-Ragging.
4. Others.

Following members were present in the meeting.

1. Moimul Islam
2. Dr. Badrul Alam Chowdhury
3. Nizamuddin
- 4.
5. Farid Ahmed.

Today 19th September 2022 the meeting of Anti-Ragging committee has been taken the following resolution. -

Resolution No.1.

The members of the committee discussed on bad effects of Ragging in the campus. To create a ragging free zone the members of the committee decided to organize an awareness programme on Anti-Ragging on 22-09-2022 in the College premises.

At last the chairman offering thanks to all of the participants and concluded the meeting.

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Convenor/Chairman



Notice

Date - 4-08-23

It is an important of all the members of Anti Ragging cell that an important meeting will be held on 05/08/2023 at 2.00 P.M in the staff room to discuss the awareness programme.


Convenor.

Signature of the Members-

1. Mahbubur Rahman
2. Sumita Barakata
3. Dr. Badrul Alam Chowdhury
4. Nizam Uddin


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Meeting of the Anti Ragging Committee



Date - 05-08-2023.

Time 10:30 AM

Venue - Teachers Common Room.

The meeting is presided over by the convenor of the cell to discuss the following agendas.

1. To discuss an awareness programme on Anti-Ragging.
2. Others.

Signature of the present Members.

1. Mahbubur Rahman
2. Sunita Bordhi
3. Dr. Badm Alam Chowdhury
4. Nizamuddin

Today 5th August 2023. the Meeting of Anti Ragging Committee has been taken the following resolutions.

Resolution No-1.

The Members of the committee detailed discuss on bad effects of Ragging in the campus. To create a Ragging free zone, the members of the committee decided to organize an awareness programme on Anti Ragging on 07-08-2023 in the college premises.


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At last the chairman offering thanks to all the participants and concluded the meeting.

convenor/chairman

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GRIEVANCE REDRESSAL CELL (GRC)

MURAZAR COLLEGE

Murazar :: Hojai :: Assam



Notice.

Date - 12-08-2021

It is general information to all members of GRC that a meeting of the committee will be held on 14-08-2021 at 3 P.M. at Teachers common room to discuss about the following agendas.

So, you all are requested to attend the meeting.
Thanking.

with regards


co-ordinator.

Agendas:-

1. Taking seat of the chairman.
2. Purpose of the meeting
3. Analysis of past activities.
4. Further action plan.
5. Others.


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Meeting of Grievance and Redressal Committee.
Date - 08-08-2021. Time - 3 P.M.
Venue - Teachers' Common Room.

The meeting is presided over by the Chairman to transact the following agendas.

Agenda:-

1. Taking seat of the chairman.
2. Purpose of the meeting.
3. Analysis of past activities.
4. Further action plan.
5. Others.

The following members were present.

1. Md. Sulman Ali Khan.
2. Mahbubur Rahman
3. Moinul Islam.
4. Jorrap Abedin

The meeting of GRC has taken the following resolutions after peaceful discussion.

Resolution No-1:- It is resolved that the decision is taken to provide clean drinking water in the examination hall.

Resolution No-2:- The second proposal decided to call for adequate lighting in the examination halls to the authority.

Resolution No-3:- According to some students' complain, it is decided to inform each

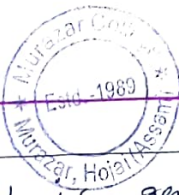
department to allow the sessional exam's
answer scripts to be viewed after
evaluation for the convenience of the students.

At last, Chairman thanked to all
for constructive co-operation.



co-ordinator.


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Notice

Date- 22-08-2022

It is general information to all members of GRC that a meeting of the committee will be held on 23-08-2022 at 2:30 P.M. at the Teachers common Room to discuss the following agendas.

So, you all are requested to attend and give your valuable suggestions.

Thanking you.

With regards,


Co-ordinator.

Agenda:

1. Taking seat of the chairman.
2. Purpose of the meeting.
3. Discussion past activities.
4. Suggestion for future plan.
5. Others.


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Meeting of Grievance Redressal Committee.

Time - 2:30 PM

Date - 23-08-22

Venue :- Teachers Common Room.

The meeting is presided over by the chairman with the following agendas:

1. Taking seat of the chairman
2. Purpose of the meeting.
3. Discussion past activities.
4. Suggestion for future plan.
5. Others.

Following members were present in the meeting :-

1. Afzal Hussain
2. Nizamuddin
3. Sunita Bhandari
4. Mahabub Rahman

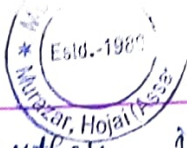
Today 23rd August 2022, the meeting of GRC has taken the following resolutions:-

Resolutions - 1 :

It is resolve that the co-ordinator will take quick and necessary action after receiving grievance through the authority or directly from the victims.

Resolution - 2 :

All members of GRC Olum Rahman Patwary suggested to keep records of each case and each judgment for taking decision.



in further judgement as reference. He also requested the co-ordinator to accept all cases of grievance only through in written applications.

Resolutions - 3 :-

It is resolve that a decision to maintain impartiality and peacefully solve each case ~~with~~ in campus of college.

At last chairman thanked to all for cooperation and peacefully taking the decision.

Convenor

Principal
MURAZAR COLLEGE
P.O. Murazar
Hojai (Assam)



Notice

21-8-2023

is general information to all the Members of GRC that a meeting of the committee will be held on 22-08-2023 at 2:30 P.M. at teachers common room to discuss the grievance of Resmina Begum about the misbehaviour of Shami Akhter of 2nd Semester.

[Signature]
21/08/2023
Chairman

Signature of the Members.

- ① Nozmul Hoque
- ② Md. Altaf Hussain
- ③ Anuruddha Doley

[Signature]
Principal
MURAZAR COLLEGE
P.O. Murazar
Hojai (Assam)

Meeting of the Grievance Redressal Committee.

Date - 22-08-2023

Time - 2:30 P.M.

Venue - Teachers Common Room.

The meeting is presided over by the chairman with the following agendas -

1. Taking seat of the chairman.
2. Purpose of the meeting.
3. To discuss the prayer petition of Resmina Begum of B-A. 3rd Semester, students dated 21-8-23.
4. Others.

Signature of the present Members.

1. Nazmul Hossain
2. Md. Akbar Hossain
3. Anuradha Dasgupta
4. Mahbubur Rahman

Today 22nd August 2023, the meeting of G.R.C. has taken the following resolutions:-

Resolutions:-

The committee thoroughly discuss the application of Resmina Begum of 3rd Semester students. In her application she said that Shami Akhter of B-A. 3rd Semester misbehaved her. It is resolved that the committee asked the Shami Akhter to submit a apology letter so that he will never do it in further.

At last chairman thanked to all for co-operation and peacefully taking the decision.

Handwritten signature
22/08/2023



Exclusive Long Book

Internal Complaint Committee
Murazari College

Notice



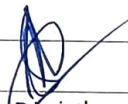
Date - 13-9-2023

It is an important of all the members of Internal complaints committee that an important meeting will be held on 15th September 2023 at 2:00 P.M in the staff common room to discuss the Gender sensitization programme.


convenor/Chairman

Signature of the Members.

1. Alzal Hussain
2. Abdus Satter
3. Mahbubur Rahman
4. Jamal Ahmed


Principal
MURAZAR COLLEGE
P.O. Murazar
Hojai (Assam)



Meeting of the Internal Complaints Committee.

Date - 15th Sept.

Time - 2 P.M.

Venue - Teachers Common Room.

The meeting is discussed with following Agenda.

1. Chair of the president
2. Purpose of the meeting.
3. To discuss about gender sensitization programme.
4. Others.

Signature of the Members.

1. Mahabubur Rahman.
2. Abul Hussain.
3. Dr. Badrul Alam Chowdhury.
4. Abdus Satter.

Today 15th September 2023 at 2 P.M. the meeting of the Internal Complaints Committee has been taken the following resolutions.

Resolution No - 1

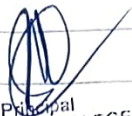
It has been resolved that a awareness programme on Gender Sensitization will be held on 18th September 2023. The students attendance in that programme should be recorded and reported to IQAC for documentation.

Resolution NO-2: It has also resolved in the



meeting that an external expert from departments can be invited as Resource Person.

Finally the meeting was concluded by president with vote of thanks and wishes to all the participants.


Principal
MURAZAR COLLEGE
P.O. Murazar
Hojai (Assam)

Notice



It is general inform to all the members of internal complaints committee that an important meeting will be held on 04/10/2023 at 2:30 PM in the staff common room to discuss about sexual harassment.


Convenor/Chairman.

Sign. of the members,

1. Afzal Hussain
2. Dr. Badrul Alam Chowdhury
3. Abdus Satter
4. Jamal Ahmed.
5. Mahbubul Rahman


Principal
MURAZAR COLLEGE
P.O. Murazar
Hojai (Assam)



Time: 2:30 PM.

The meeting is discussed with the following Agendas:-

1. Chair of the president.
2. Purpose of the meeting.
3. To discuss about how to aware the students and employees of Muruganar College against sexual harassment.
4. Others.

Sign. of the members.

1. Sr. Badrul Alam Chowdhury
2. Algal Hussain
3. Abdus Sattar
4. Jamal Ahamed
5. Mahbuzan Rahman

The committee noted that no complaint of sexual harassment has been received from any students and women employees of this college.

The committee had discussion at length and following resolution has been taken.

Resolution No. 1.

The meeting has resolved to motivate the students to raise their complaints in writing without any fear.

Resolution No. 2.

The meeting has resolved that the protection of the basic privileges of students.



Resolution No. 3.

It has been resolved that if any incident relating to sexual harassment happens then the committee will meet conduct immediate meeting and submit a report to the principal.

At last the president delivered his summary speech with offering thanks to all of the present members and concluded the meeting.


Principal
MURAZAR COLLEGE
P.O. Murazar
Hojai (Assam)