



Office of the Principal
MURAZAR COLLEGE

P.O. Murazar : Pin : 782439, Dist. Hojai : Assam
Estd. 1989

Permanently affiliated to Gauhati University, Guwahati

Dr. Sayed Ahammed Ali, M.A., Ph.D.
Principal, Murazar College

☎ 03674-267911, 9577774252
Email: principalmurazarcollege@gmail.com
murazarcollege@gmail.com



Ref. No.

Date : 23-04-2024

CRITERION -1 CURRICULAR ASPECTS

Key Indicator: 1.4.1. Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

NAAC DVV CLARIFICATIONS

Metric ID	Deviations details
1.4.1	Feedback collected, analyzed and action has been taken and communicated to the relevant bodies

HEI Input:

Findings of DVV	HEI Response
1. HEI is requested to provide Document which is showing the communication with the affiliating University for the Feedback provided.	1) The documents communicated with the affiliated University on feedback is provided.
2. Please provide Action taken by the affiliating university on the feedback if any.	2) The action taken on feedback by the affiliating university is attached.
3. Please note that Only filled –in feedback forms (at least from two stakeholders) along with action taken report and the same to be uploaded on institutional website, then only the claim would be considered, Please check and provide correct revise data.	3) The filled up feedback form of two stakeholders along with action taken report is provided and uploaded on institutional website.


23/04/2024
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Ref. No. MC/GU/2021/41

Date : 09/04/2021

To,
The Academic Registrar,
Gauhati University,
Guwahati-14

Sub:-Regarding the Syllabus of Skill Enhancement Course-1 of English (ENG-SE-3014)

Respected Sir,

I have the honour to state that we are offering the SEC Course-1 of English in our College in the BA 3rd Semester Class. The Course Code is ENG-SE-3014 and the name of the Course is Creative Writing. However, the Head of the Department of English of our College has informed me that they have encountered a problem with the syllabus during the classes. The syllabus mentioned that there are some selected texts whereas no such text has been given in the syllabus. It says,

"The selected texts will inform of style, sentence, structure and tone and how these connect to the purpose and meaning/effect of the story. There will be specific texts highlighting."

Sir, the teachers are in dilemma whether the syllabus has got some error or the texts will be selected by the teachers themselves.

Therefore, I request your honour to kindly look into the matter and place before the respective authority for finding a solution to the matter as soon as possible.

Thanking you with regards.

Yours faithfully

Dr. Sayed Ahammed Ali
Principal
Murazar College.
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murazarcollege@gmail.com

Ref. No. MC/BU/2020/18.

Date : 28/03/2020

To
The Academic Registrar,
Gopinath Bordoloi Nagar,
Ghy-14

Sub. Regarding syllabus of Economics SE-ECO-4014 paper:

Respected Sir,

With due respect, I would like to draw your kind attention that stakeholders of our institution has requested to bring some changes in the Paper SE-ECO-4014. In the aforesaid paper the unit 1 (data entry in software like MS Excel, SPSS/PSPP) should be changed to Data Entry in MS Excel with immediate effect.

Sir, I shall remain thankful to you for your kind endeavor in this regard.

Yours Sincerely,

Dr. Sayed Ahammed Ali
Principal
Murazar College.

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murazarcollege@gmail.com

Ref. No. *MC/GU/2020/17*

Date : *28/8/2020*

To,
The Academic Registrar,
Gopinath Bordoloi Nagar, Ghy-14

Sub: Regarding enhances in the CBCS Syllabus (HIS-RG-5016) History of Europe (c.1648-1870)


Respected Sir,

With due respect, I would like to draw your kind attention that stakeholders of your institution has requested to bring some minor changes in the paper HIS-RG-5016 History of Europe (c.1648-1870). The new comers entered directly in the 5th semester from other subjects to the Department of History will get trouble to grasp the context of the paper.

Therefore, the time frame of the paper should be started from c.1453CE, so that they can acquire the fundamentals of the history of Europe.

Sir, I shall remain thankful to you for your kind endeavor in this regard.

Yours Sincerely


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(Dr. Sayed Ahammed Ali)
Principal,
Murazar College
Murazar, Hojai, Assam



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Date : 23-04-2024

CRITERION -1
CURRICULAR ASPECTS

Key Indicator: 1.4.1. Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

NAAC DVV CLARIFICATIONS

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23-04-2024



GAUHATI UNIVERSITY

Office of the Academic Registrar: Gauhati University



NOTIFICATION

It is for information of all concern that the UG-CCS meeting of the Department of Economics, GU held on 10th August, 2021, regarding inclusion of Mathematics in Higher Secondary level for taking Economics as major in the undergraduate course has reviewed the earlier decision and adopted the following proposals for the greater interest of the students on the demand of the colleges :

1. Another two years (i.e. for the session 2021-22 and 2022-23.) of waive has been given to the colleges for admitting students to the major course in Economics without Mathematic in the Higher Secondary Level.
2. In the SE-ECO-4014 : Data Analysis paper, the unit I (i.e. "Data Entry in Software like MS Excel, SPSS/PSPP") should be changed to "Data Entry in MS-Excel" with immediate effect

This is issued with the approval of the Hon'ble Vice-Chancellor, GU vide dated 03/09/2021.

Sd/-
Academic Registrar
Gauhati University

Memo No. GU Acad Notification 9022-9030 dt. 03.09.2021

Copy for information and necessary action to

1. The Head of the Department of Economics, GU
2. The Controller of Examinations, GU
3. The Secretary University Classes, GU
5. The Principals of the affiliated colleges under GU
- ✓ 6. System Officer, GU to upload the notification in the GU website.
7. Office file.

10/9/21
Academic Registrar
Gauhati University

09/09/21

Principal 23/04/2024
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STUDENTS' FEEDBACK

Semester: 2nd Sem.

Session : 2022-23

Give your opinion with TICK MARK (✓)

Sl. No.	Particulars	Excellent	Very Good	Good	Satisfactory	Dis satisfactory
1	Do you think that the course content in the syllabus is pertinent?		✓			
2	Has the syllabus been able to fulfil your expectations?		✓			
3	The teachers are responsive to students' needs and problems.		✓			
4	The course objectives are clear.		✓			
5	Do you feel the content in the course is helping you in facing various issues in daily life?		✓			
6	Is fair with respect to internal evaluation?		✓			
7	Provides adequate supplementary reading materials by the teachers.		✓			
8	The overall environment of the college is conducive to learning.		✓			
9	Are you satisfied with the teaching staff and their teaching method?		✓			
10	How satisfied are you with the facilities provided by the college?		✓			

Suggestion if any: more Skill Enhancement Courses may included in course

curriculum

[Signature]
23/4/2024
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STUDENTS' FEEDBACK

Semester: 6th

Session : 2022-2023

Give your opinion with TICK MARK (✓)

Sl. No.	Particulars	Excellent	Very Good	Good	Satisfactory	Dis satisfactory
1	Do you think that the course content in the syllabus is pertinent?	✓				
2	Has the syllabus been able to fulfil your expectations?		✓			
3	The teachers are responsive to students' needs and problems.			✓		
4	The course objectives are clear.					✓
5	Do you feel the content in the course is helping you in facing various issues in daily life?				✓	
6	Is fair with respect to internal evaluation?				✓	
7	Provides adequate supplementary reading materials by the teachers.			✓	✓	
8	The overall environment of the college is conducive to learning.				✓	
9	Are you satisfied with the teaching staff and their teaching method?		✓			
10	How satisfied are you with the facilities provided by the college?			✓		

Suggestion if any: ITC facilities are to be developed

[Signature]
22/7/2024
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MURAZAR COLLEGE
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Internal Quality Assurance Cell (IQAC)
PO-Murazhar :: Hojai :: ASSAM :: INDIA :: PIN.- 782439

TEACHERS FEEDBACK

Name of the Teacher: Shani'fal Islam

Designation : Asstt. Prof. Department: Economics Session: 2022

Please Tick Mark ✓

Sl No	Particulars	Strongly Agree	Agree	Neutral	Disagree	Strongly disagree
1	Objectives and outcomes of the course are well defined and clear to faculties and Students.		✓			
2	Sufficient number of text and reference Books are available in the college library.				✓	
3	Infrastructural facilities such as reading rooms, classrooms, toilet facilities, drinking water facilities etc. are available in the college	✓				
4	Internal & external Examinations conducted well in time with proper coverage of all units in the curriculum		✓			
5	Facilities are given freedom to express their opinions for the overall development of the college.		✓			
6	The syllabus needs frequent revision to Keep up the pace of the changing world.		✓			
7	The academic calendar provides you sufficient time to complete the syllabus on due time.		✓			

Suggestion if any:

The college need to increase number of
Text books and developed the library facilities.

23/06/2024
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 PO-Murajhar :: Hojai :: ASSAM :: INDIA :: PIN.- 782439

TEACHERS FEEDBACK

Name of the Teacher: Oliur Rahman Patowary

Designation : Asst Prof Department: History Session: 2022

Please Tick Mark ✓

Sl No	Particulars	Strongly Agree	Agree	Neutral	Disagree	Strongly disagree
1	Objectives and outcomes of the course are well defined and clear to faculties and Students.			✓		
2	Sufficient number of text and reference Books are available in the college library.		✓			
3	Infrastructural facilities such as reading rooms, classrooms, toilet facilities, drinking water facilities etc. are available in the college		✓			
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6	The syllabus needs frequent revision to Keep up the pace of the changing world.		✓			
7	The academic calendar provides you sufficient time to complete the syllabus on due time.		✓			

Suggestion If any:

The syllabus of history may be updated for
competitive examination as well as for Indian
Assam history.

Principal
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 Hojai (Assam)

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Action Taken Report 2021-22


The IQAC of Murazar College collected feedback from different stakeholders- Students, Teachers & Alumni. The collected feedback has been analysed using graphs, tables & statistical techniques. On the basis of such results/suggestions, following actions have been taken to improve teaching learning pedagogy and support facilities for the stakeholders.

Sl. No	Stakeholder	Recommendations	Action Taken By The Authority
1	Students	<ol style="list-style-type: none"> 1. Provide more furniture for girls common room 2. Fulfil the need of sports materials 3. More books and study materials Are to be provided 4. Common Room for boys Should be provided. 5. More Skill Enhancement Courses Maybe included In the course curriculum 6. ICT facilities are to be Provided. 	<ol style="list-style-type: none"> 1. The matter is taken under consideration 2. The principal is asked to sports Committee purchase some sports materials. 3. Some books and study materials have already been purchased as and when it required. 4. Done. 5. The matter will be forwarded to the affiliated University shortly. 6. The college authority has taken necessary steps to construct ICT rooms
2	Teachers	<ol style="list-style-type: none"> 1. Needed Digital classrooms. 2. Needed separate toilet for lady teachers with running water facilities 3. Library Facilities are to be developed along with more books, reference Books & journals in the library. 4. A few teachers suggested for providing presentation projector for presentation. 5. Additional Classrooms are required. 6. CBCS Course Structure maybe reviewed frequently 	<ol style="list-style-type: none"> 1. The college authority took steps to construct digital class room. 2. The matter is under process. 3. Library automation is going on and some books, reference books an journals are going to be purchased shortly. 4. The authority has taken the matte seriously and projector will be purchased shortly. 5. The matter is under consideration. 6. The matter may be forwarded to the Gauhati University for his kind consideration and necessary action please.


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Sl. No	Stakeholder	Recommendations	Action Taken By The Authority
3	Alumni's	<ol style="list-style-type: none">1. Regular co-curricular activities Should be Continued.2. More Add on/Value Added Courses should be started3. Smart visual class room should be prepared4. College should start Science and Commerce stream as well5. Digital Library system to be introduced.	<ol style="list-style-type: none">1. The college organises various co-curricular activities regularly.2. The college authority already started add on /Value added courses regularly3. The Principal will forward the matter to the GB.4. The college authority will forwarded the proposal to the state government5. The college will surely think about the matter.


(Nozmul Hoque)
IQAC Co-coordinator
Murazar College
Co-ordinator
IQAC, Murazar College
Murazar, Nagaon, Assam

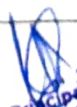

(Dr. Sayed Ahammed Ali)
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Action Taken Report 2022-23


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2	Teachers	<ol style="list-style-type: none"> 1. Needed Digital classrooms. 2. Needed separate toilet for lady teachers with running water facilities 3. Library Facilities are to be developed along with more books, reference Books & journals in the library. 4. A few teachers suggested for providing presentation projector for presentation. 5. Additional Classrooms are required. 6. CBCS Course Structure maybe reviewed frequently 	<ol style="list-style-type: none"> 1. The college authority took steps to construct digital class room. 2. The matter is under process. 3. Library automation is going on and some books, reference books an journals are going to be purchased shortly. 4. The authority has taken the matte seriously and projector will be purchased shortly. 5. The matter is under consideration. 6. The matter may be forwarded to the Gauhati University for his kind consideration and necessary action please.


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Principal
Murazar College
Principal
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Feedback Action Taken Report:
Murazar College: Murazar: Hojai, Assam:
Academic Session: 2022-23

The Murazar College has collected offline feedback from the students. There were 100 numbers of students responded their feedback offline. The offline feedback reports are placed for discussion and consideration for actions to be taken in the meeting of the Governing Body held on 03.11.2023. The Governing Body is the highest statutory authority empowered to take action towards the management of the college.

Resolution No 4: The meeting is held at teacher's common room on 13.11.2023 and discussed comprehensively about the overall administration of the college including the feedback report collected from the students. The Principal of the college proposed the resolution and informed in details about the feedback analysis report.

In the wake of prolonged discussion on the report, the house resolved and authorized the Principal to execute the following

- **Introduction of Spoken English course in the college:** The Department of English has taken initiation to introduce short term certificate course of Spoken English Course in the college in collaboration with Markazul Ma'arif a renowned NGO who are working on it.
- **Green and Friendly Environment in the college:** The college have taken a number of steps to create an environment friendly atmosphere including ban on the use of plastic in the campus, cleanliness drive in the college campus and locality, more plantation drive was undertaken in association with local forest officials, celebration of World Environment Day to create awareness among the students about environment.
- **Teachers training Programme:** The teachers are encouraged to undergo training programmes including short term courses. During the period 04 teachers have attended Faculty development Programme at Haji Anfar Ali College (a MoU signed College).
- **Extra-Curricular Activities:** The students of the college are encouraged to involve with extra-curricular activities through Cells and Committees of the college. The students are inspired to provide community service through NSS unit of the college as part of social responsibility. The NSS have group of 20 volunteers of students.


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23/4/2024



- **Soft Skills and Job oriented Course:** The College has Career Guidance and Counseling Cell to encourage and impart training to students for various jobs. The college has provided 06 numbers of computers and planned to have a permanent computer lab for practical classes as computer learning is important for students for getting job opportunities.
- **Fresh Drinking Water Facility:** The College has taken steps to installed drinking water facility for its students.
- **Introduce Add on Courses:** The college has prepared plan to introduce 11 nos. of add on courses in the college like- Politics in North east India, Historical tourism in Assam, Short term course on creative writing, Spoken English Language, Certificate course in Hindi & Assamese DTP, Tailoring, Mushroom Grower, Makeup Artist, Diploma in Nursery Teacher Training, Spoken Arabic Language.
- **Infrastructural Development:** The College has taken step to install a 30/50 KVA DG, Projector & monitor for smart classroom, bio metric attendance machine & etc. for the smooth running of College.
- **Up gradation of College Library:** The College has taken step to upgrade the library from manual operation into automation. The vision mission, library rules for users, name of staff, numbers of books and reference and etc. of Library is displayed on fixed board.
- **Friendly relationship between teachers and students:** The College emphasize on the cordial relations between teachers and students. The students are permitted to visit departmental blocks for their academic problems, friendly discussion in the classes, celebration of events together brings integrity and unity among them.

Amigo Kumar Nandi
23/04/2024
President
Murazar College Governing Body
Murazar, Nagaon, Assam

[Signature]
23/04/2024
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