



Office of the Principal
MURAZAR COLLEGE

P.O. Murazar : Pin : 782439, Dist. Hojai : Assam

Estd. 1989

Permanently affiliated to Gauhati University, Guwahati

Dr. Sayed Ahammed Ali, M.A., Ph.D.
Principal, Murazar College

☎ 03674-267911, 9577774252
Email: principalmurazarcollege@gmail.com
murazarcollege@gmail.com

Ref. No.

Date :

CRITERION-6

Governances, Leadership and Management

Key Indicator – 6.5.2 Internal Quality Assurance System

Metric ID	Deviations details
6.5.2	Quality assurance initiatives of the Institution include: 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented 2.Academic and Administrative Audit (AAA) and follow-up action taken 3.Collaborative quality initiatives with other institution(s) 4.Participation in NIRF and other recognized rankings 5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.

HEI Input : B. Any 3 of the above

Findings of DVV	Response of HEI
1. HEI is requested to kindly provide data template for this metric in the prescribed format given by NAAC.	1) The data template for this metric in the prescribed format given by NAAC is provided.
2. Please provide Feedback analysis and action taken report of Meeting of IQAC during the assessment period.	2) The Feedback analysis and action taken report of Meeting of IQAC during the assessment period is attached.
3. Please provide any other relevant data/supporting documents for selected option, If available	3) All other relevant data/supporting documents for selected option is provided.



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CRITERION-6

Governances, Leadership and Management

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Metric ID	Deviations details
6.5.2	Quality assurance initiatives of the Institution include: 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented 2.Academic and Administrative Audit (AAA) and follow-up action taken 3.Collaborative quality initiatives with other institution(s) 4.Participation in NIRF and other recognized rankings 5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.

HEI Input : B. Any 3 of the above

Findings of DVV	Response of HEI
1. HEI is requested to kindly provide data template for this metric in the prescribed format given by NAAC.	1) The data template for this metric in the prescribed format given by NAAC is provided.

6.5.2 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements
2. Collaborative quality initiatives with other institution(s) / membership of international networks
3. Participation in NIRF
- 4 .any other quality audit / accreditation recognized by state, national or international agencies such as NAAC, NBA, ISO Certification etc



Year	Regular meetings of the IQAC held	Conferences, Seminars, Workshops on quality conducted	Collaborative quality initiatives with other institution(s) (Provide name of the institution and activity)	Participation in NIRF along with Status	Orientation programme on quality issues for teachers and students, Date (From-To) (DD-MM-YYYY)	Any other quality audit / accreditation recognized by the State, National or International agencies
2022-23	Yes 14-02-2023, 15-02-2023, 25-03-2023, 10-05-2023, 10-07-2023	Workshop on Library Automation 17-05-2023, State budget on 25-03-2023, IPR on 13-02-2023	Nil	Nil	Nil	Nil
2021-22	Yes 15-04-2022 25-06-2022 21-09-2022 17-11-2022	Workshop on State budget on 28-03-2022, IPR on 19-09-2022	Nil	Nil	Nil	Nil
2020-21	Nil	Nil	Nil	Nil	Nil	Nil
2019-20	Nil	Nil	Nil	Nil	Nil	Nil
2018-19	Nil	Nil	Nil	Nil	Nil	Nil


 Principal
 MURAZAR COLLEGE
 P.O. Murazar
 Hojai (Assam)



**Minutes of the IQAC Meeting
Murazar College, Murazar.**

Date: 15. 04. 2022

Venue: Teachers Common Room (MC)

Day: Friday

Time: 3.00 pm

Today on dated 15th April-2022 a meeting of IQAC is convened after the IQAC committee is formed in the last staff meeting held in teacher's common room on 13th April-2022. The meeting is held under the President ship of the Principal of the College Dr. Sayed Ahammed Ali. At the outset of the meeting the IQAC coordinator explained the purpose of the meeting and then the President of the meeting initiated discussion on the agenda of the meeting. Then the whole house started discussion on the agenda of the meeting.

The agenda of the meeting are as follows:

1. Chair of the President.
2. Explain the purpose of the meeting
3. GB approval
4. Others.

Signature of Attendees of the meeting.

1. Nigmul Hoque (IQAC)
2. Faizul Islam Chowdhury
3. Abdus Sattar
4. Rezuwan Hussain.
5. Mahbubur Rahman
6. Shariful Islam.
7. Anuradha Dey.
8. Rupgrati Bhaskar
9. Shahidul Islam
10. Moniruj Jaman

11. Abdus Sattar
12. Afzal Hussain
13. Md. Subhan Ali Khan.
14. Ziaur Rahman
15. Faizul Islam Chowdhury
16. Md. Arafat Hussain
17. Sayed Ahammed Ali
18. Oliur Rahman Patwary
19. Dr. Badrul Alam Chowdhury
20. Mahbubur Rahman


The Resolutions of the meeting:

Resolution No.01: The members present discussed about the newly formed IQAC committee and resolved to have the Governing Body approval in favour of the Committee.

Resolution No.02: The house unanimously agreed that a sharing session by an expert resource person (having knowledge of NAAC and IQAC) can be invited to take an open session for the teaching and non teaching staff of Murazar College.

Resolution No.03: The members present proposed to attend trainings and sessions conducted by the different reputed Colleges and Universities time and again.

Resolution No.4: The house proposed and agreed to start the works as per the standard of NAAC for getting its accreditation.


15/04/2022
Co-ordinator
IQAC, Murazar College
Murazar, Nagaon, Assam


15/04/2022
Principal
MURAZAR COLLEGE
P.O. Murazar
Hojai (Assam)



Minutes of the IQAC Meeting
Murazar College, Murazar.

Date: 25.06.2022

Day: Saturday

Venue: Principal's Chamber (MC)

Time: 02:00 pm

Today on dated 25th June-2022, a meeting of IQAC is convened by the IQAC Coordinator which is held in Principal's Chamber on 25th June-2022. The meeting is held under the President ship of the Principal of the College Dr. Sayed Ahammed Ali. At the outset of the meeting the IQAC coordinator read out the resolutions taken in the previous meeting and also explained the purpose of today's meeting. After that the President of the meeting initiated discussion on the agenda of the meeting. Then the whole house started discussion on the agenda of the meeting.

The agenda of the meeting are as follows:

1. Chair of the President.
2. Explain the purpose of the meeting
3. Sessions by Expert
4. Others.

Signature of Attendees of the meeting.

1. Ruppyoti Hossain
2. Amrasha xary.
3. Rezuwan Hussain.
4. Shariful Islam
5. Moniruj Jaman
6. Shariful Islam
7. Abdus Satter
8. Afjal Hossain
9. Md. Salwan Alkhan
10. Ziaur Rahman


11. Faizul Islam Chowdhury
12. Md. Athab Hussain
13. Sayed Ahammed Ali
14. Olia Rahman Chowdhury
15. Dr. Badrul Alam Chowdhury
16. Mahbubur Rahman
- 17.
- 18.
- 19.
- 20.


The Resolutions of the meeting:

Resolution No.01: The members present discussed and unanimously agreed that Dr. Adidur Rahman (an Associate Professor Dept. of Political Science & IQAC Coordinator of Hazi Anfar Ali College, Doboka) can be invited as an expert teacher to take an open session on NAAC Assessment and Accreditation for the teaching and non teaching staff of Murazar College.

Resolution No.02: The house proposed that Mr. Shariful Islam, Asstt. Professor, Dept. of Economics will take the responsibility for inviting the expert teacher.

Resolution No.03: The members present proposed to organize National Days celebrations maintaining the standard of NAAC A & A. Finally, the meeting is concluded by the Principal offering thanks to everyone present in the meeting.


25/06/2022
Co-ordinator
IQAC, Murazar College
Murazar, Nagaon, Assam


25/06/2022
Principal
MURAZAR COLLEGE
P.O. Murazar
Hojai (Assam)



Minutes of the IQAC Meeting
Murazar College, Murazar.

Date: 21. 09. 2022

Venue: Principal's Chamber (MC)

Day: Wednesday

Time: 02.00 pm

Today on dated 21st September -2022, a meeting of IQAC is convened by the Principal and it is held in Principal's Chamber. The meeting is held under the President ship of the Principal of the College Dr. Sayed Ahammed Ali. At the outset of the meeting the IQAC coordinator read out the resolutions taken in the previous meeting and also explained the purpose of today's meeting. After that the President of the meeting initiated discussion on the agenda of the meeting. Then the whole house started discussion on the agenda of the meeting.

The agenda of the meeting are as follows:

1. Chair of the President.
2. Explain the purpose of the meeting
3. MCSU election for session 2022-23.
4. Formation of committees
5. Others.

Signature of Attendees of the meeting.

- 1.
2. *Abdus S. Ullah*
3. *Rezuwan Hussain*
4. *Rupjyoti Hazarika*
5. *Anurachha Dey*
6. *Shahidul Islam*
7. *Moniruj Jaman*
8. *Atgal Hussain*
9. *Ziaur Rahman*
10. *Md. Sulman Ali Khan*

11. *Md. Altaf Hussain*
12. *Sayed Ahammed Ali*
13. *Fazimul Islam Chowdhury*
14. *Oliur Rahman Patowary*
15. *Dr. Badrul Alam Choudhury*
16. *Mahbubur Rahman*
- 17.
- 18.
- 19.
- 20.

The Resolutions of the meeting:

Resolution No.01: The members present discussed and unanimously agreed that the MCSU-2022-23 election may be conducted with the month of October-2022.

Resolution No.02: The house proposed that three cells like- Grievance Redressal Cell under the head of Nizam Uddin, Discipline & Action committee under the chairman ship of Principal and Election Committee under the head of Mahbabur Rahman & Nozmul Hoque.

Resolution No.03: The members present proposed to start paper works before finalize the date of MCSU-2022 election. Finally, the meeting is concluded by the Principal offering thanks to everyone present in the meeting.

[Signature]
21/09/2022
Co-ordinator
IQAC, Murazar College
Murazar, Nagaon, Assam

[Signature]
29/02/2023
Principal
MURAZAR COLLEGE
P.O. Murazar
Hojai (Assam)



Minutes of the IQAC Meeting
Murazar College, Murazar.

Date: 17. 11. 2022

Day: Thursday

Venue: Teachers Common room (MC)

Time: 01.00 pm


Today on dated 17th November -2022, a meeting of IQAC is convened and it is held in Teachers Common Room at 01.00 pm. The meeting is presided over by the Principal of the College Dr. Sayed Ahammed Ali. At the very beginning of the meeting, the IQAC coordinator read out the resolutions and action taken in the previous meeting and also explained the purpose of today's meeting. After that the President of the meeting initiated discussion on the agenda of the meeting. Then the whole house started discussion on the below mentioned agenda of the meeting.

The agenda of the meeting are:


1. Chair of the President.
2. Explain the purpose of the meeting
3. Celebration of 400th Birth Anniversary of Bir Lachit Borphukan as per Govt. order.
4. Others.

Signature of Attendees of the meeting.

1. Rezuwan Hussain
2. Shahidul Islam
3. Shariful Islam
4. Abdm Satter
5. Moniruj Jaman
6. Ruppyoti Aguike
7. Afzal Hussain
8. Amunachha Roy.


Co-ordinator
IQAC, Murazar College
Murazar, Nagaon, Assam

09. Md. Sulman Ali Khan
10. Faruk Md. Chowdhury
11. Md. Altaf Hussain
12. Ziaur Rahman
13. Oliur Rahman Patwary
14. Sayed Ahammed Ali
15. Dr. Bedrul Alam Choudhury
16. Mahbubur Rahman


Principal
MURAZAR COLLEGE
P.O. Murazar
Hojai (Assam)




The Resolutions of the meeting:

Resolution No.01: The members present discussed and unanimously agreed that the 400th Birth Anniversary of Bir Lachit Borphukan will be celebrated as per Govt. order i.e. from 19th Nov to 24th Nov-2022. The programme should be conducted by the respective departments and the teachers should facilitate the students in various competitions like easy competition, plantation, drawing competition, extempore speech, quiz at college level as well as inter-college and inter-district level.

Resolution No.02: The house also proposed that the Principal, the IQAC coordinator will participate the NAAC trainings conducted by the Govt. as well as Colleges and Universities as Training of Trainers (TOT) and will play the role of TOT in the college.

Resolution No.03: The members present proposed that the expenses for the celebration of 400th Birth Anniversary of Bir Lachit Borphukan will be beared by the IQAC from college activity fund.

Finally, the meeting is concluded by the Principal offering thanks to everyone present in the meeting.


12/11/2022
Co-ordinator
IQAC, Murazar College
Murazar, Nagaon, Assam


29/02/2023
Principal
MURAZAR COLLEGE
P.O. Murazar
Hojai (Assam)



Minutes of the IQAC Meeting
Murazar College, Murazar.

Date: 14.02.2023

Day: Tuesday

Venue: Teachers Common room.

Time: 01.00 pm

Today on dated 14th February 2023, a meeting of IQAC is convened and it is held in Murazar College Teachers Common Room at 01.00 pm. The meeting is presided over by the Principal of the College Dr. Sayed Ahammed Ali. At the very beginning of the meeting, the IQAC coordinator read out the resolutions and action taken in the previous meeting and also explained the purpose of today's meeting. After that the President of the meeting initiated discussion on the agenda one by one. Then the whole house started discussion on the below mentioned agenda of the meeting.

The agenda of the meeting are:

1. Chair of the President.
2. Explain the purpose of the meeting
3. Sharing experiences on NAAC, A & A training attended at B. Baruah College.
4. Discussion regarding NEP-2020.

Signatures

1. Dr. Shahidul Islam
2. Abdul Satter
3. Dr. Shariful Islam
4. Rupjyoti Hazarika
5. Rezaul Hussain
6. Moniruj Jaman
7. Anuradhaoley
8. Atfal Hussain

09. Md. Subhan Ali Khan

10. Md. Altaf Hussain

11. Ziaur Rahman

12. Faizul Islam Chowdhury

13. [Signature]

14. Olina Rahman Patwary

15. Dr. Badrul Alam Chy

16. Mahbubur Rahman

[Signature]
Co-ordinator
IQAC, Murazar College
Murazar, Nagaon, Assam

[Signature]
Principal
MURAZAR COLLEGE
P.O. Murazar
Hojai (Assam)
28/02/2023



The Resolutions of the meeting:


Resolution No.01: After detailed explanation and sharing of experience of the training attended at B Baruah College by IQAC Coordinator the members present discussed unanimously and opined that the NAAC accreditation work may be started for Murazar College.

Resolution No.02: The house also proposed that the Principal and the IQAC coordinator will prepare two teams to attend the training programme held at Nowgon College on dated 27.02.2023. The team of NAAC and Task force for NEP-2020 should be prepared separately consist of at least 05 members in each group.

For NAAC Team the list of participant are- Dr. Sayed Ahmed, Nozmul Hoque, Sunita Bordoloi, Oliur Rahman Patowary, Altaf Hussain and Jamal Ahmed.

For NEP-2020 the list of participants are- Mehbubar Rahman, M.Moniruz Jaman, Ashim Das, Shahidul Islam.

Finally, the meeting is concluded by the Principal offering thanks to everyone present in the meeting.


Co-ordinator
IQAC, Murazar College
Murazar, Nagaon, Assam


Principal
MURAZAR COLLEGE
P.O. Murazar
Hojai (Assam)



Minutes of the IQAC Meeting
Murazar College, Murazar.

Date: 15.02.2023

Venue: Teachers Common room.

Day: Wednesday.

Time: 01.00 pm

On dated 25th March- 2023, an IQAC meeting is convened in Murazar College Teachers Common Room at 01.00 pm. The meeting is presided over by the Principal of the College Dr. Sayed Ahammed Ali. At the very beginning of the meeting, the IQAC coordinator read out the resolutions and action taken in the previous meeting and also explained the purpose of today's meeting. After that the President of the meeting initiated discussion on the agenda one by one. Then the whole house started discussion on the below mentioned agenda of the meeting.

The agenda of the meeting are:

1. Chair of the President.
2. Explain the purpose of the meeting
3. Formation of 7 Criteria Committee as per NAAC Guideline
4. Discussion regarding NEP-2020 implementation.

Signatures

1. Dr. Shahideul Islam
2. Rezaem Hussain
3. Ruppyoti Hazrika
4. Anuradha Chy.
5. Moniruj Jaman
6. Dr. Shariful Islam
7. Dr. Abdus Sattar
8. Afzal Hussain

09. Ziaur Rahman
10. Md. Sulwan Ali Khan.
11. Md. Akter Hussain
12.
13. Sunila Barakati
14. Faizul Islam Chowdhury
15. Oliur Rahman Patwary
16. Dr. Badrul Alam Chy
17. Mahbubar Rahman

The Resolutions of the meeting:

Resolution No.01: After detailed discussion in the house it has resolved that as Govt. is going to implement the NEP-2020 so we also should ready for implementing the same. It is decided in the meeting that every faculty member should follow the GU web site for gathering information.

Resolution No.02: The IQAC Coordinator explained that the 07 criteria Committee as per NAAC Guideline may be formed democratically. Each committee must consist of 03 members under a leading head of convener. He explained the roles and responsibilities of each criterion and formed the same. The committee members are as follows:

I. CURRICULAR ASPECTS

i) Mahbubar Rahman, Assistant. Prof. Dept. of English, (Convener)

ii) M. Moniruj Jaman, Assistant Prof. Dept. of Assamese

Mahbubar Rahman
Moniruj Jaman

15/02/2023
Co-ordinator
IQAC, Murazar College
Murazar, Nagaon, Assam

15/02/23
Principal
MURAZAR COLLEGE
P.O. Murazar
Hojai (Assam)



iii) Saddam Hussain, Assistant Prof. Dept. of Political Science

2. TEACHING, LEARNING AND EVALUATION

- i) **Md. Altaf Hussain**, Assistant Prof. Dept. of Political Science, (Convener) *Md. Altaf Hussain*
ii) **Sulman Ali Khan**, Assistant Prof. Dept. of Assamese. *Md. Sulman Ali Khan*
iii) **Dr. Shahidul Islam**, Assistant Prof. Dept. of Economics *Dr. Shahidul Islam*

3. RESEARCH, INNOVATION AND EXTENSION

- i) **Faizul Islam Chowdhury**, Assistant Prof. Dept. of Education (Convener) *Faizul Islam Chowdhury*
ii) **Dr. Shariful Islam**, Assistant Prof. Dept. of Economics, *Dr. Shariful Islam*
iii) **Monjur Aminul Bahar**, LD

4. INFRASTRUCTURE AND LEARNING RESOURCES

- i) **Dr. Badrul Alam Chowdhury**, Assistant Prof. Dept. of Education, (Convener) *Dr. Badrul Alam Chowdhury*
ii) **Nizam Uddin**, Assistant Prof. Dept. of History.
iii) **Jamal Ahmed**, Sr. Assistant (UD)

5. STUDENT SUPPORT AND PROGRESSION

- i) **Oliur Rahman Patowary**, Assistant Prof. Dept. of History (Convener) *Oliur Rahman Patowary*
ii) **Rupjyoti Hazarika**, Assistant Prof. Dept. of Hindi *Rupjyoti Hazarika*
iii) **Afzal Hussain**, Assistant Prof. Dept. of Pol Sc. *Afzal Hussain*

6. GOVERNANCE, LEADERSHIP AND MANAGEMENT

- i) **Ziaur Rahman**, Assistant Prof. Dept. of English (Convener) *Ziaur Rahman*
ii) **Anuradha Doley**, Assistant Prof. Dept. of Economics *Anuradha Doley*
iii) **Abdus Sattar**, Assistant Prof. Dept. of English *Abdus Sattar*

7. INSTITUTIONAL VALUES AND BEST PRACTICES

- i) **Sunita Bordoloi**, Assistant Prof. Dept. of Assamese, (Convener) *Sunita Bordoloi*
ii) **Ashim Das**, Assistant Prof. Dept. of Hindi *Ashim Das*
iii) **Saddam Hussain**, Assistant Prof. Dept. of Pol. Sc.

Finally, the meeting is concluded by the Principal offering thanks to everyone present in the meeting.

[Signature]
25/03/2023
Co-ordinator
IQAC, Murazar College
Murazar, Nagaon, Assam

[Signature]
25/02/2023
Principal
MURAZAR COLLEGE
P.O. Murazar
Hojai (Assam)



Minutes of the IQAC Meeting
Murazar College, Murazar.

Date: 25.03.2023

Day: Saturday

Venue: Teachers Common room.

Time: 01.00 pm

Today on dated 25th March 2023, an IQAC cum staff meeting is convened and held in Murazar College Teachers Common Room at 01.00 pm. The meeting is presided over by the Principal of the College Dr. Sayed Ahammed Ali. At the very beginning of the meeting, the IQAC coordinator read out the resolutions and action taken in the previous meeting and also explained the purpose of today's meeting and duties and responsibilities of 7 Criteria Committee of NAAC A&A and handed over the responsibility to the Principal. And then, the President of the meeting initiated discussion:

The agenda of the meeting are:

1. Chair of the President.
2. Regarding submission of teachers profile as per the order of High Court
3. Regarding NAAC assessment and accreditation
4. Regarding NEP-2020 implementation.
5. Others.

Signatures

1. Dr. Shariful Islam

2. Abdus Razzaque

3. Anuradha Orey

4. Sunita Bardoloi

5. Ziaur Rahman

6. Afzal Hussain

7. Rupjoti Hazika

8. Dr. Baharul Islam

9. Md. Sulwan Ali Khan

10. Dr. Badrul Alam Chowdhury

11. Dr. Abdus Sattar

12.

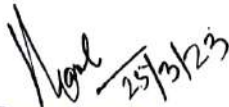
13.

14.

15.

16.

17.


Co-ordinator
IQAC, Murazar College
Murazar, Nagaon, Assam


Principal
MURAZAR COLLEGE
P.O. Murazar
Hojai (Assam)



The Resolutions of the meeting:

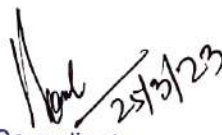
Resolution No.01: After detailed discussion the house agreed that the Google form which is given by the honourable High court will be filled up and reverts to the court on or before 27th of March-23 as directed.

Resolution No.02: It has decided in the meeting that as NEP-2020 is going to be implemented in Assam so to enhance new information about NEP-2020 every teacher should visit the GU website frequently.

Resolution No.03: It has unanimously agreed by the house that the every member of 07 criteria committee of NAAC, will work as per the direction of the respective conveners under the guidance of IQAC Coordinator.

Resolution No.04: It has resolved that every staff should follow the arrival and departure time strictly and they should mention the time in the attendance register too.

Finally, the meeting is concluded by the Principal expecting full cooperation from all the concerned of the College.


Co-ordinator
IQAC, Murazar College
Murazar, Nagaon, Assam


Principal
MURAZAR COLLEGE
P.O. Murazar
Hojai (Assam)



Minutes of the IQAC Meeting
Murazar College, Murazar.

Date: 10.05.2023

Day: Wednesday

Venue: Teachers Common room.

Time: 01.00 pm

Today on dated 10th May- 2023, the President of Murazar College Governing Body convened a meeting in alliance with Principal at Teachers Common Room at 01.00 pm to make an action plan for 07 Criteria Committee of NAAC. The meeting is presided over by the Principal of the College Dr. Sayed Ahammed Ali. At the very beginning of the meeting, the IQAC coordinator read out the resolutions and action taken in the previous meeting and also explained the purpose of today's meeting and handed over the responsibility to the Principal. And then, the President of the meeting initiated discussion.

The agenda of the meeting are:

1. Chair of the President.
2. Regarding SAMARTH e-Gov Site committee for its various functions.
3. Regarding 7 criteria committee functions & its updating status and prepare action plans for NAAC work
4. Regarding pending University affiliation fees
5. Regarding NEP-2020 and academic clustering.
6. Others.

Signatures

1. Anuradha Doley.

2. Dr. Shariful Islam.

3. Ziaur Rahman

4. Abdur Razzaque

5. Sunita Bardoloi

6. Rupyoti Bhattacha

7. Abul Hussain

8. Dr. Baharul Islam.

9. M. Moniruj Jaman

10. Md. Salwan Ali Khan.

11. Dr. Badrul Hossain Chowdhury

12. Dr. Abdus Satter

13. Saddam Hussain

14.

15.

16.

17.

18.

19.

Co-ordinator
IQAC, Murazar College
Murazar, Nagaon, Assam

Principal
MURAZAR COLLEGE
P.O. Murazar
Hojai (Assam)



The Resolutions of the meeting:

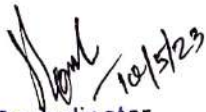
Resolution No.01: After detailed discussion the house agreed that a committee for SAMARTH e-Gov Site should be will be consisted of 05 members under one Convener. Mr. Mehbubar Rahman, Asstt. Professor Dept of English (Converner), Nozmul Hoque, IQAC coordinator and Asstt. Professor Dept of Education, Md. Altaf Hussain, Asstt. Professor Dept. of Political Science, Oliur Rahman Patowary, Asstt. Professor Dept of History and Moniruj Jaman, Asstt. Professor Dept of Assamese.

Resolution No.02: It has decided in the meeting that the 7 criteria committee members will work as per the comprehensive work plan prepared by the IQAC coordinator **"DON'T KEEP ANYTHING FOR TOMORROW BECAUSE TOMORROW YOU HAVE SOME OTHER WORKS TO DO"**

Resolution No.03: It has unanimously agreed by the pending University Affiliation fees will be paid by DD as soon as possible for getting University Permanent Affiliation certificate.

Resolution No.04: It has resolved that the Principal will look after the matter of Academic Clustering accompanied with IQAC.

Finally, the meeting is concluded by the Principal expecting full cooperation from all the concerned of the College.


Co-ordinator
IQAC, Murazar College
Murazar, Nagaon, Assam


Principal
MURAZAR COLLEGE
P.O. Murazar
Hojai (Assam)



Minutes of the IQAC Meeting
Murazar College, Murazar.

Date: 10.07.2023

Day: Monday

Venue: Teachers Common room.

Time: 10.45 am

Today on dated 10th July 2023, the Principal of Murazar College convened a meeting which is held at Teachers Common Room at 10.45 am. The meeting is presided over by the Principal of the College Dr. Sayed Ahammed Ali. At the very beginning of the meeting, the IQAC coordinator read out the resolutions of previous meeting and also explained the purpose of today's meeting and handed over the responsibility to the Principal. And then, the President of the meeting initiated discussion. The agendas of the meeting are:


The agenda of the meeting are:

1. Chair of the President.
2. Regarding admission of 1st Semester under FYUGP as per NEP-2020.
3. Regarding updating status of 7 criteria committee for NAAC A & A.
4. Others.

Signatures

1. Dr. Baharul Islam.
2. Anuradhaoley.
3. Ziaur Rahman
4. Dr. Shariful Islam.
5. Sunita Bardoloi
6. M. Moniruj Jaman
7. Md. Sulwan Ali Khan
8. Ruggabi Hossain
9. Hjal Hussain.
10. Abdul Razzaque

11. Dr. Badrul Alam Choudhury
12. Saddam Hussain
13. Dr. Abdul Latif
- 14.
- 15.
- 16.
- 17.
- 18.
- 19.


Co-ordinator
IQAC, Murazar College
Murazar, Nagaon, Assam


Principal
MURAZAR COLLEGE
P.O. Murazar
Hojai (Assam)



The Resolutions of the meeting:

Resolution No.01: After detailed discussion the house agreed that a student should produce documents like- i) a Print copy of SAMARTH application form ii) copy of College application form iii) copy of UID iv) copy of ABC v) copy of educational documents like- mark sheet, admit card, caste certificate if applicable,

For fee waivers


i) a photo of sapling, ii) income certificate either or from circle officer, notary magistrate, certificate issued by the head of the institute iii) gap period certificate one to three years gap only.

Resolution No.02: It has decided in the meeting that the students who are having all related documents will get first preference for getting admission in the first phase of admission. The admission committee will recommend students to get admission in second phase who are having lack of documents.

Resolution No.03: It has unanimously agreed that we should maintain the speed the NAAC activities so that we shall be able to prepare the SSR soon.

Resolution No.04: It has resolved that the Principal will look after the matter of Academic Clustering accompanied with IQAC.

Finally, the meeting is concluded by the Principal expecting full cooperation from all the concerned of the College.


Co-ordinator
IQAC, Murazar College
Murazar, Nagaon, Assam
10/07/2027


Principal
MURAZAR COLLEGE
P.O. Murazar
Hojai (Assam)



A Report of workshop on Intellectual Property Right (IPR)
By internal Resource Person
(Dept. of Education & Economics)
Organized By IQAC Murazar College


Date: 13.02.2023

Time: 11.30 am.

On dated 13th of February, a workshop programme was organized by the IQAC Cell in collaboration with Department of Education & Economics on Intellectual Property Right (IPR) at Hall No.02 for all the students of Murazar College. The programme was presided over by the IQAC Coordinator Mr. Nozmul Hoque. Mr. Shahidul Islam, Asstt. Professor, Department of Economics and Mr. Faizul Islam Choudhury presented the paper on IPR. The IQAC Coordinator has briefed the purpose of the programme and handed over the microphone to the internal resource persons. Both the internal resource person explained on the topic sequentially. They explained the meaning, aims and objectives, types of Intellectual Property Right. They also briefed the classifications of IPR too.



The IQAC coordinator also briefed about IPR and then a question session was given for the students. The students asked a few questions and the expert explained the answers to make the doubts free.


Principal
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At the end of the programme, a student participantsoffered the vote of thanks and thus the programme is ended.

&&&&&


Principal
MURAZAR COLLEGE
P.O. Murazar
Hojai (Assam)

A Report of half day workshop programme on Intellectual Property Right (IPR)
By internal Resource Person
(Dept. of Education & Economics)
Organized By IQAC Murazar College



Date: 15.09.2022

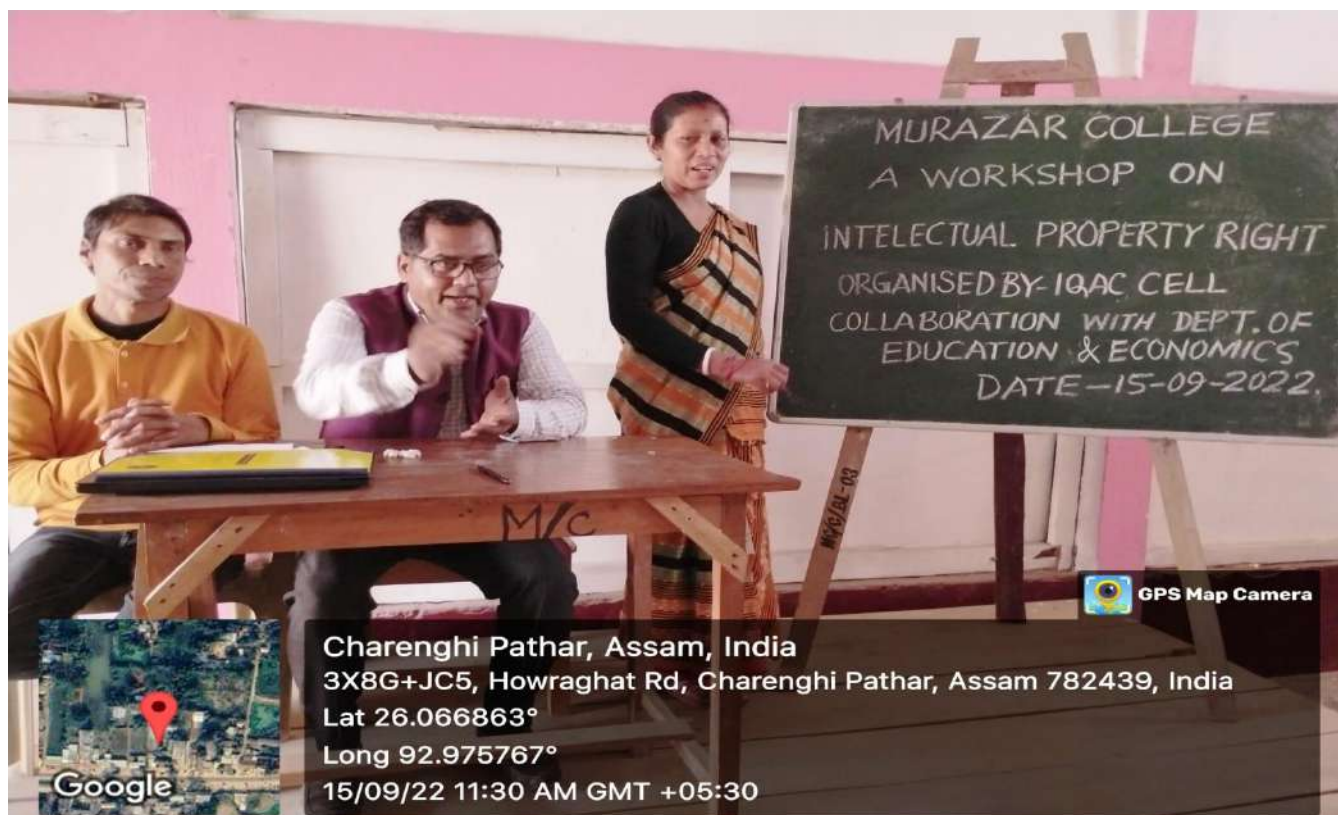
Time: 11.00 am.

On dated 15th of September-2022, a half day workshop programme was organized by the IQAC Cell in collaboration with Department of Education & Economics on Intellectual Property Right (IPR) at Hall No.02 for all the students of Murazar College. The programme was presided over by Mr. Nozmul Hoque, (IQAC Coordinator & Asstt. Professor, Dept. of Education), Mr Faizul Islam Choudhury (Asstt. Professor, Dept. Education), Mr. Shariful Islam, (HOD & Asstt. Professor, Department of Economics) and Mrs. Anuradha Doly (Asstt. Professor, Department of Economics) presented the paper on IPR. The IQAC Coordinator has explained the purpose of the programme and handed over the charge to the internal resource persons. Both the internal resource person of Department of Economics explained on the topic one by one. They elaborated Intellectual Property Right. They also briefed the classifications of IPR .



The IQAC coordinator also briefed about IPR and then a question session was given for the students. The students were asked a few questions and the expert explained the answers to make the doubts free.

Signature
Principal
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At the end of the programme, the president of MCSU-2022-23 a student participant offered the vote of thanks and thus the programme is ended.

&&&&&


Principal
MURAZAR COLLEGE
P.O. Murazar
Hojai (Assam)

A Report of awareness programme on Intellectual Property Right (IPR)

By internal Resource Person

Mr. Shariful Islam (HOD Dept. of Economics)

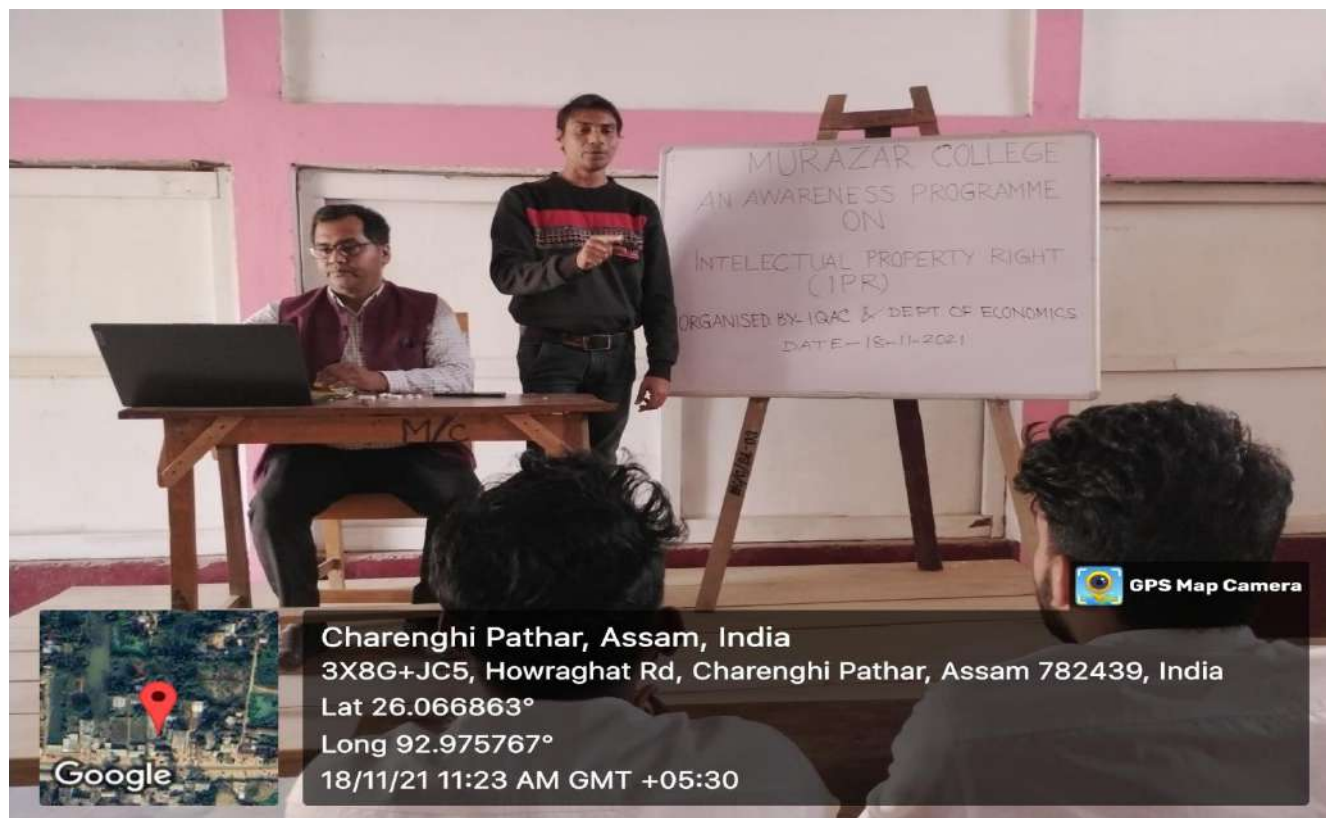
Organized By IQAC Murazar College



Date: 18.11.2021

Time: 11.00 am.

Today an awareness programme was organized by the IQAC Cell in collaboration with Department of Economics on Intellectual Property Right (IPR) at Hall No.02 for all the students of Murazar College. The programme was presided over by the IQAC Coordinator Mr. Nozmul Hoque and Mr. Shariful Islam, HOD & Asstt. Professor, Department of Economics presented the whole paper on IPR. The IQAC Coordinator has briefed the purpose of the programme and handed over the microphone to the internal resource person. The internal resource person explained all the way about IPR. He explain the meaning types an importance of Intellectual Property Right and then proceeded to the next. He explained the 05 classifications of IPR in details like- Trade Secrets, Copyright, Industrial Design, Trademarks and Patents.



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The IQAC coordinator also briefed about IPR and stated that the self study on IPR is very much important for student's life for social and intellectual development. He also added that the the knowledge of IPR will help the students from doing intellectual offence. The IQAC Coordinator invite the participants to study the matter through Google.

At the end of the programme, a student participantsoffered the vote of thanks and thus the programme is ended.



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Principal
MURAZAR COLLEGE
P.O. Murazar
Hojai (Assam)



A REPORT OF A WORKSHOP ON STATE BUDGET-2022-23

ORGANISED BY

DEPARTMENT OF ECONOMICS IN COLLABORATION WITH IQAC MURAZAR COLLEGE

A workshop on STATE BUDGET-2022-23 is organized by the Department of Economics in collaboration with IQAC Murazar College on dated 28th of March-2022. Mrs. Anuradha Doley Asstt. Professor Dept. of Economics explained the purpose of the meeting & State Budget 2022-23 where she explained that state budget is a yearly financial budget. Dr. Shahidul Islam, Asstt. Professor Dept. of Economics has presented the details about the State Budget-2022-23 and IQAC Coordinator briefed about the whole budget where he highlighted that this is a progressive budget and the middle and lower class people will be benefited from the state Budget 2022-23.




Principal
MURAZAR COLLEGE
P.O. Murazar
Hojai (Assam)



A REPORT OF A WORKSHOP ON STATE BUDGET-2022-23

ORGANISED BY

DEPARTMENT OF ECONOMICS IN COLLABORATION WITH IQAC MURAZAR COLLEGE

A workshop on STATE BUDGET-2022-23 is organized by the Department of Economics in collaboration with IQAC Murazar College on dated 25th of March-2023. Mrs. Anuradha Doley Asstt. Professor Dept. of Economics & Dr. Shahidul Islam, Asstt. Professor Dept. of Economics has presented the details about the State Budget-2023-24. Both the internal expert briefed about the whole budget where they highlighted that aim of the state budget is fully commercial budget and the industrialist will be benefited and thus highest revenue may be expected through then colletion of Tax from the state Budget 2023-24.




Principal
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P.O. Murazar
Hojai (Assam)



Report on A Workshop on Library automation Venue: Murazar College

Date: 17-05-2023

Time: 01PM

A Workshop on Library automation organized by Murazar College and Aditya Library Guwahati on 17th May 2023 at College campus. Dr. Sayed Ahammed Ali Principal Murazar College welcomes and felicitates the resource person Mr. MC Buttarcharje, proprietor of Aditya Library Guwahati. Mr. MC Buttarcharje speeched on library automation and its importance today in life and also said library is the sister institution of the institution and soul of the institution. At the end of the programme the Murazar College Librarian Rezwan Hussain gave the vote of thanks to all the attendant.




Principal
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P.O. Murazar
Hojai (Assam)



Office of the Principal
MURAZAR COLLEGE

P.O. Murazar : Pin : 782439, Dist. Hojai : Assam

Estd. 1989

Permanently affiliated to Gauhati University, Guwahati

Dr. Sayed Ahammed Ali, M.A., Ph.D.
Principal, Murazar College

☎ 03674-267911, 9577774252
Email: principalmurazarcollege@gmail.com
murazarcollege@gmail.com

Ref. No.

Date :

CRITERION-6

Governances, Leadership and Management

Key Indicator – 6.5.2 Internal Quality Assurance System

Metric ID	Deviations details
6.5.2	Quality assurance initiatives of the Institution include: 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented 2.Academic and Administrative Audit (AAA) and follow-up action taken 3.Collaborative quality initiatives with other institution(s) 4.Participation in NIRF and other recognized rankings 5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.

HEI Input : B. Any 3 of the above

Findings of DVV	Response of HEI
2. Please provide Feedback analysis and action taken report of Meeting of IQAC during the assessment period.	2) The Feedback analysis and action taken report of Meeting of IQAC during the assessment period is attached.



Action Taken Report 2021-22


The IQAC of Murazar College collected feedback from different stakeholders- Students, Teachers & Alumni. The collected feedback has been analysed using graphs, tables & statistical techniques. On the basis of such results/suggestions, following actions have been taken to improve teaching learning pedagogy and support facilities for the stakeholders.

Sl. No	Stakeholder	Recommendations	Action Taken By The Authority
1	Students	<ol style="list-style-type: none"> 1. Provide more furniture for girls common room 2. Fulfil the need of sports materials 3. More books and study materials Are to be provided 4. Common Room for boys Should be provided. 5. More Skill Enhancement Courses Maybe included In the course curriculum 6. ICT facilities are to be Provided. 	<ol style="list-style-type: none"> 1. The matter is taken under consideration 2. The principal is asked to sports Committee purchase some sports materials. 3. Some books and study materials have already been purchased as and when it required. 4. Done. 5. The matter will be forwarded to the affiliated University shortly. 6. The college authority has taken necessary steps to construct ICT rooms
2	Teachers	<ol style="list-style-type: none"> 1. Needed Digital classrooms. 2. Needed separate toilet for lady teachers with running water facilities 3. Library Facilities are to be developed along with more books, reference Books & journals in the library. 4. A few teachers suggested for providing presentation projector for presentation. 5. Additional Classrooms are required. 6. CBCS Course Structure maybe reviewed frequently 	<ol style="list-style-type: none"> 1. The college authority took steps to construct digital class room. 2. The matter is under process. 3. Library automation is going on and some books, reference books an journals are going to be purchased shortly. 4. The authority has taken the matte seriously and projector will be purchased shortly. 5. The matter is under consideration. 6. The matter may be forwarded to the Gauhati University for his kind consideration and necessary action please.


 Principal 23/04/2024
 MURAZAR COLLEGE
 P.O. Murazar
 Hojai (Assam)



Sl. No	Stakeholder	Recommendations	Action Taken By The Authority
3	Alumni's	<ol style="list-style-type: none">1. Regular co-curricular activities Should be Continued.2. More Add on/Value Added Courses should be started3. Smart visual class room should be prepared4. College should start Science and Commerce stream as well5. Digital Library system to be introduced.	<ol style="list-style-type: none">1. The college organises various co-curricular activities regularly.2. The college authority already started add on /Value added courses regularly3. The Principal will forward the matter to the GB.4. The college authority will forwarded the proposal to the state government5. The college will surely think about the matter.


(Nozmul Hoque)
IQAC Co-coordinator
Murazar College
Co-ordinator
IQAC, Murazar College
Murazar, Nagaon, Assam


(Dr. Sayed Ahammed Ali)
Principal
Murazar College
Principal
MURAZAR COLLEGE
P.O. Murazar
Hojai (Assam)



Action Taken Report 2022-23

The IQAC of Murazar College collected feedback from different stakeholders- Students, Teachers & Alumni. The collected feedback has been analysed using graphs, tables & statistical techniques. On the basis of such results/suggestions, following actions have been taken to improve teaching learning pedagogy and support facilities for the stakeholders.


Sl. No	Stakeholder	Recommendations	Action Taken By The Authority
1	Students	<ol style="list-style-type: none">1. Provide more furniture for girls common room2. Fulfil the need of sports materials3. More books and study materials Are to be provided4. Provided more furniture for boys common room.5. More Skill Enhancement Courses Maybe included In the course curriculum6. ICT facilities are to be Provided.	<ol style="list-style-type: none">1. The matter is taken under consideration2. The principal is asked to sports Committee purchase some sports materials.3. Some books and study materials have already been purchased as and when it required.4. The matter is taken under consideration5. Working on it6. The college authority has taken necessary steps to construct ICT rooms
2	Teachers	<ol style="list-style-type: none">1. Needed Digital classrooms.2. Needed separate toilet for lady teachers with running water facilities3. Library Facilities are to be developed along with more books, reference Books & journals in the library.4. A few teachers suggested for providing presentation projector for presentation.5. Additional Classrooms are required.6. CBCS Course Structure maybe reviewed frequently	<ol style="list-style-type: none">1. The college authority took steps to construct digital class room.2. The matter is under process.3. Library automation is going on and some books, reference books and journals are going to be purchased shortly.4. The authority has taken the matter seriously and projector will be purchased shortly.5. The matter is under consideration.6. The matter may be forwarded to the Gauhati University for his kind consideration and necessary action please.

Principal
MURAZAR COLLEGE
P.O. Murazar
Hojai (Assam)
24/04/2024



Sl. No	Stakeholder	Recommendations	Action Taken By The Authority
3	Alumni's	<ol style="list-style-type: none">1. Regular co-curricular activities Should be Continued.2. More Add on/Value Added Courses should be started3. Smart visual class room should be prepared4. College should start Science and Commerce stream as well5. Digital Library system to be introduced.	<ol style="list-style-type: none">1. The college organises various co-curricular activities regularly.2. The college authority already started add on /Value added courses regularly3. The Principal will forward the matter to the GB.4. The college authority will forwarded the proposal to the state government5. The college will surely think about the matter.


(Nozmul Hoque)
IQAC Co-coordinator
Murazar College
Co-ordinator
IQAC, Murazar College
Murazar, Nagaon, Assam


(Dr. Sayed Ahammed Ali)
Principal
Murazar College
Principal
MURAZAR COLLEGE
P.O. Murazar
Hojai (Assam)



Feedback Action Taken Report:
Murazar College: Murazar: Hojai, Assam:
Academic Session: 2022-23

The Murazar College has collected offline feedback from the students. There were 100 numbers of students responded their feedback offline. The offline feedback reports are placed for discussion and consideration for actions to be taken in the meeting of the Governing Body held on 03.11.2023. The Governing Body is the highest statutory authority empowered to take action towards the management of the college.

Resolution No 4: The meeting is held at teacher's common room on 13.11.2023 and discussed comprehensively about the overall administration of the college including the feedback report collected from the students. The Principal of the college proposed the resolution and informed in details about the feedback analysis report.

In the wake of prolonged discussion on the report, the house resolved and authorized the Principal to execute the following

- **Introduction of Spoken English course in the college:** The Department of English has taken initiation to introduce short term certificate course of Spoken English Course in the college in collaboration with Markazul Ma'arif a renowned NGO who are working on it.
- **Green and Friendly Environment in the college:** The college have taken a number of steps to create an environment friendly atmosphere including ban on the use of plastic in the campus, cleanliness drive in the college campus and locality, more plantation drive was undertaken in association with local forest officials, celebration of World Environment Day to create awareness among the students about environment.
- **Teachers training Programme:** The teachers are encouraged to undergo training programmes including short term courses. During the period 04 teachers have attended Faculty development Programme at Haji Anfar Ali College (a MoU signed College).
- **Extra-Curricular Activities:** The students of the college are encouraged to involve with extra-curricular activities through Cells and Committees of the college. The students are inspired to provide community service through NSS unit of the college as part of social responsibility. The NSS have group of 20 volunteers of students.

23/4/2024

Principal
MURAZAR COLLEGE
P.O. Murazar
Hojai (Assam)



- **Soft Skills and Job oriented Course:** The College has Career Guidance and Counseling Cell to encourage and impart training to students for various jobs. The college has provided 06 numbers of computers and planned to have a permanent computer lab for practical classes as computer learning is important for students for getting job opportunities.
- **Fresh Drinking Water Facility:** The College has taken steps to installed drinking water facility for its students.
- **Introduce Add on Courses:** The college has prepared plan to introduce 11 nos. of add on courses in the college like- Politics in North east India, Historical tourism in Assam, Short term course on creative writing, Spoken English Language, Certificate course in Hindi & Assamese DTP, Tailoring, Mushroom Grower, Makeup Artist, Diploma in Nursery Teacher Training, Spoken Arabic Language.
- **Infrastructural Development:** The College has taken step to install a 30/50 KVA DG, Projector & monitor for smart classroom, bio metric attendance machine & etc. for the smooth running of College.
- **Up gradation of College Library:** The College has taken step to upgrade the library from manual operation into automation. The vision mission, library rules for users, name of staff, numbers of books and reference and etc. of Library is displayed on fixed board.
- **Friendly relationship between teachers and students:** The College emphasize on the cordial relations between teachers and students. The students are permitted to visit departmental blocks for their academic problems, friendly discussion in the classes, celebration of events together brings integrity and unity among them.

Anirudh Kumar Nandi
23/04/2024
President
Murazar College Governing Body
Murazar, Hojai, Assam

[Signature]
23/04/2024
Principal
MURAZAR COLLEGE
P.O. Murazar
Hojai (Assam)



Office of the Principal
MURAZAR COLLEGE

P.O. Murazar : Pin : 782439, Dist. Hojai : Assam

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Dr. Sayed Ahammed Ali, M.A., Ph.D.
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Email: principalmurazarcollege@gmail.com
murazarcollege@gmail.com

Ref. No.

Date :

CRITERION-6

Governances, Leadership and Management

Key Indicator – 6.5 Internal Quality Assurance System

Metric ID	Deviations details
6.5.2	Quality assurance initiatives of the Institution include: 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented 2.Academic and Administrative Audit (AAA) and follow-up action taken 3.Collaborative quality initiatives with other institution(s) 4.Participation in NIRF and other recognized rankings 5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.

HEI Input : B. Any 3 of the above

Findings of DVV	Response of HEI
3. Please provide any other relevant data/supporting documents for selected option, If available	3) All other relevant data/supporting documents for selected option is provided.



Accredited Registrar - 119012A

Registration Certificate

This is to certify that

MURAZAR COLLEGE

P.O. - MURAZAR, DIST - HOJAI- 782439, ASSAM, INDIA

has been assessed by RAPL and found to comply with the requirements of

ISO 9001 : 2015 Quality Management Systems

For the following activities:

PROVIDING THE VARIOUS COURSES OF GRADUATE, POST GRADUATE, LEVEL FOR THE STREAM OF ARTS,

Certificate Number: E2024049204
Date of certification: 01/04/2024
1st Surveillance on or before: 31/03/2025
2nd Surveillance on or before: 31/03/2026
Certification Valid Until: 31/03/2027



Accredited

QMS Certification CAB# 119012

Director (Certification)
Royal Assessments Pvt. Ltd.

623 A, Tower-B, iThum, Plot No. A-40, Sector - 62, Noida - 201301, India
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Ministry of
Education
Government of India



MoE's
INNOVATION CELL
(GOVERNMENT OF INDIA)



INSTITUTION'S
INNOVATION
COUNCIL
(GOVERNMENT OF INDIA)



CERTIFICATE OF ESTABLISHMENT

This is to certify that

Murazar College, Nagaon

has established an Institution's Innovation Council (IC202324757) in the campus as per
the norms of Innovation Cell, Ministry of Education, Govt. of India during
the academic calendar year 2023-24

Dr. Abhay Jere

Chief Innovation Officer
Ministry of Education's Innovation Cell

Certificate No: 14301

Shri. Dipan Kumar Sahu

Assistant Innovation Director
Ministry of Education's Innovation Cell

Aishe Code: C-17136

Date: 07-10-2023